City of Upper Sandusky
Department of Zoning
109 S Sandusky Ave, Room 16
Upper Sandusky, OH 43351
Phone (419) 209-0476 • Fax (419) 294-6414

Application for Lot Split

A copy of a stamped survey and legal description as well as a fee ***of $250.00 per new lot*** *created are required.*

Address / Parcel Number of Lot to Be Split: _____

Application Date: _____

Property Owner

Owner: _____ Phone #: _____

Address: _____

City: _____ State: _____ Zip Code:_____

Permit Applicant (if different than Owner)

Applicant: _____ Phone #: _____

Address: _____

City: _____ State: _____ Zip Code:_____

Lot Information

Lot Size: Width _____ Depth _____ Sq. Ft./Acres _____

Survey Completed: Yes ◯ No ◯

Nature of Split Requested: _____

_____

_____

For Office Use Only:

Property Zoning: _____ Percent Occupied: _____

New Setbacks: Front_____ Rear_____ Side_____

Date of Planning Commission Meeting:_____ Variance Required: Yes No

Fees: $_____ Date Paid:_____ Receipt Number(s):_____

Application Number: _____ Approved / Denied by:

_____ _____

Mayor Date Zoning Inspector Date