



City of Upper Sandusky

Department of Zoning

109 S Sandusky Ave, Room 16

Upper Sandusky, OH 43351

Phone (419) 209-0476 • Fax (419) 294-6414

Application for Utility / Right of Way Permit

Date _____

Application is made by (1) _____

Address (2) _____

To (3) _____

At the following described location (4) _____

In the City of Upper Sandusky along, across Street(s) _____

And in accordance with the attached plan (5).

(6) Work will commence on or about _____ and will require _____ days.

(7) In the event that the proposed installation requires the opening of the pavement additional information under section "Street Crossing" on page 3 is required.

(8) If this permit is granted I, we agree to comply with all the conditions, restrictions, and regulations of the City of Upper Sandusky in such cases made and required.

(9) I/we also here by agree to maintain lights, signs, barricades, flagmen, and watchmen for the protection of traffic at all times, day and night, during the work provided for under this permit, and such instructions given by the City of Upper Sandusky to handling of traffic will be fully complied with.

(10) Responsibility: If this permit is granted, the Applicant agrees to back fill the trench of said opening and return the pavement to its original condition prior to the opening of the pavement. This work is performed at the expense of the applicant.

Signed: _____

By: _____

TO BE COMPLETED BY CITY:

Street(s) _____ Width of R/W _____ Feet

Width of Pavement _____ Feet Raised Curb _____

Confirmed Street Dept.
Yes No

Confirmed Water Dept.
Yes No

Confirmed Wastewater Dept.
Yes No

NOTE: This permit is valid only for City of Upper Sandusky roads, and not those of State routes or roads and streets within municipal limits. NOTE: The permit applicant shall contact any affected railroads concerning railroad crossing clearances.

INSTRUCTIONS:

- 1) Owner of installation or Contractor.
- 2) Mailing address of Owner / Contractor.
- 3) State fully and completely the type of installation.

If pole line, give the following information:

Number of poles, total length of line, type of wire, character of service, vertical clearance over pavement, and voltage if power line.

If pipeline give, the following information:

Type of service, internal size, length of line, depth of trench, kind of pipe (sewer, oil, gas, etc.) or conduit, and if pipe is to be driven or if pavement is to be opened. All fluid lines require encasement with suitable material, size and length, satisfactory to the Department.

If access approach, give the following information:

Type of construction, width, thickness, and drainage data.

- 4) Give Street names, numbers, and distance from a geographical point such as intersecting State Highways, City limits, section lines, or County and Township Highways.
- 5) Attach a copy of a plan showing proposed location of structures with reference to pavement and right of way line. If installation crosses the highway, show present roadway and proposed installation.
- 6) Give anticipated dates for beginning and for completion of proposed installation.
- 7) If the proposed installation requires the opening of pavement across a road, complete "Street Crossing Information" on the following page.



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Street Crossing Information

The applicant hereby requests permission to open City of Upper Sandusky Street(s):

Located at the following location (please sketch the proposed excavation below, on a separate sheet, or submit separate engineered drawings and plans):

	Street: _____	
Street: _____		Street: _____

Size and Type of material to be installed: _____

Width of Excavation: _____ Depth of Excavation: _____

Type of Roadway Surface: _____ Roadway Width: _____

Contact information of contractor performing excavation and installation: _____

Remarks or Special Instructions: _____

Signed: _____ Date: _____

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